

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Preliminary Agenda
February 9, 2015 - 5:15 p.m.
General Brown Room / Jr.-Sr. High School

5:15 p.m. - Call to Order - Pledge of Allegiance

REGULAR MEETING

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by _____, and seconded by _____ - Motion is approved ____-____.

1. Approval of Minutes:
 - January 12, 2015 - Regular Meeting

2. Approval of Buildings and Grounds requests:
 - JSHS gymnasiums - Youth Basketball - January 17, 2015 from 7:30 a.m. to 5:00 p.m. - Tournament
 - DEX cafeteria - Girl Scouts NYPENN - January 21 and 28 and February 4, 11 and 25, 2015 - K-3 Recruitment
 - JSHS new gymnasium - Zumba Fundraiser - February 28, 2015 from 8:00 to 11:30 a.m.

3. Conferences and Workshops:
 - Jennifer Augliano - BOCES School Counselor Meeting - JLBOCES - January 14, 2015
 - Katie Clough - 2015 US Lacrosse Convention - Baltimore MD - January 23-25, 2015
 - Debra Bennett - AG School Registration and Enrollment Procedures Workshop - JLBOCES - January 27, 2015
 - Donna Keefer - AG School Registration and Enrollment Procedures Workshop - JLBOCES - January 27, 2015
 - Amy O'Riley - BOCES Test Writing - JLBOCES - January 29-30, 2015
 - Jannell Pickeral - BOCES Test Writing - JLBOCES - January 29-30, 2015
 - Melissa Ruscio - Science RAD - JLBOCES - January 30, 2015
 - Jon D. Murphy - VAP Grant Mentos Workshop - JLBOCES - February 3, 2015
 - Lisa Smith - 2015 Annual Governmental Conference - Savory Downtown - February 5, 2015
 - Erin Heller - eDoctrina Training - JLBOCES - February 6, 2015
 - James Nevers - Food Service Directors Meeting - Northwest Tech., Ogdensburg - February 6, 2015
 - Melissa Ruscio - Science RAD - JLBOCES - February 26, 2015
 - Melissa Ruscio - Science RAD - JLBOCES - March 9, 2015
 - John P. Middlestate - 19A/Mechanic/Safety Officer Workshop - JLBOCES - March 11, 2015
 - David Ramie - NTI Math Common Core - Albany - March 17-18, 2015
 - Steven M. Flath - School Bus Driver Instructor Annual Refresher - JLBOCES - April 21, 2015

4. Approval of Financial Reports: December
 - Appropriation Report - All Funds
 - Revenue Report - All Funds
 - Treasurer's Cash Reports
 - Claims Auditor Monthly Reports
 - General Fund Warrant "A"
 - Federal Fund Warrant "B"
 - Food Service Warrant "C"
 - Trust & Agency Warrant "T"
 - Extra-Curricular Activity Fund

REGULAR AGENDA

Other Discussion and Action

1. Public Comments -

2. Ongoing Agenda Items:
 1. Academic Presentations:
 - ❖ SLO Development - Mrs. Heckman
 - ❖ SAP Update - Administrative Team

3. Board Information - NYSSBA 2015 Online training schedule - Essentials of School Board Governance and Fiscal Oversight Training meeting NYS mandated fiscal and governance training requirements for first-year Board members

4. Board Information - "Friendship" payment in lieu of taxes received from Jefferson Rehabilitation Center - \$119.19

5. Board Information / Discussion - Athletic Budget for 2015-2016

6. Board Information - Mr. Jeffrey Timerman's term serving on the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Education Services (BOCES) will expire June 30, 2015. Component school district Boards of Education and Trustees will vote on the election and the 2015-2016 Proposed Administrative Budget of the Jefferson-Lewis BOCES on Monday, April 20, 2015. Nominations for members will be accepted until March 23, 2015.
7. Board Discussion / Action - Approval of Board of Education meeting schedule 2015-2016
Motion for approval by _____, seconded by _____, with motion approved ____-____.
8. Board Action - Approval of Jefferson-Lewis BOCES Component School Districts Calendar for 2015-2016 as approved by area Superintendents on January 15, 2015
Motion for approval by _____, seconded by _____, with motion approved ____-____.
9. Board Action - Approval of Committee on Special Education Reports
Motion for approval by _____, seconded by _____, with motion approved ____-____.

ADMINISTRATIVE REPORTS

10. Operations Report
11. Jr. & Sr. High School Principal Reports
12. Elementary Principal Reports
13. Curriculum Coordinator Report
14. School Business Official Report
15. Superintendent Report

CORRESPONDENCE AND COMMUNICATIONS

16. Correspondence Log
17. Calendar of Events

ITEMS FOR NEXT MEETING Monday, March 9, 2015

18. _____

RECOMMENDATIONS AND ACTION

19. Personnel Changes as listed:
A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by _____, and seconded by _____. Motion is approved ___/____.
 - (A) Retirements:
 - (B) Resignations:
 - (C) Appointments including coaches:
 - Karen M. Culbertson** - Substitute Registered Nurse - \$12.66 per hour - effective February 10, 2105
 - Julia M. Russell** - Substitute Teacher - \$85 per day certified - effective February 10, 2014
 - Joel W. Gilfillan** - Substitute Teacher - 75 per day non-certified - effective February 10, 2015
 - Thomas (Dan) Campbell** - Substitute Teacher \$75 per day non-certified - effective February 10, 2015
20. Upon the recommendation of the Superintendent of Schools – WHEREAS, the Jefferson-Lewis BOCES on behalf of General Brown Central School District has promptly submitted to SED two sets of the following prospective employees fingerprints for employment and the signed Consent Form, along with a request for clearance. These employees have received FINAL CLEARANCE from SED:
 - **Karen M. Culbertson** - Substitute Registered Nurse
 - **Julia M. Russell** - Substitute Teacher
 - **Joel W. Gilfillan** - Substitute Teacher
 - **Thomas (Dan) Campbell** - Substitute TeacherMotion for approval by _____, seconded by _____, with motion approved ____-____.

Executive Session:

A motion is requested to enter executive session for the discussion of _____.
Motion for approval by _____, seconded by _____, with motion approved ____-____. Time entered: ____:____ p.m.

Return to Open Session:

A motion is requested to adjourn the executive session and reconvene the regular meeting.

Motion for approval by _____, seconded by _____, with motion approved ____-____. Time adjourned: ____:____ p.m.

Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion for approval by _____, seconded by _____, with motion approved ____-____. Time adjourned: ____:____ p.m.

* Items added after preliminary agenda was sent to Board of Education

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Unapproved Minutes
January 12, 2015 - 5:15 p.m.
Brownville Glen Park Elementary School - Multi-Purpose Room #304

Regular Meeting

The meeting was called to order at 5:17 p.m. by President West followed by the Pledge of Allegiance.

Members Present: Jeffrey West, President; Daniel Dupee II (arrived 5:23 p.m.), Vice President; Sandra Young Klindt; Brien Spooner; Jamie Lee; Cathy Pitkin and Michael Ward

Others Present: Cammy J. Morrison, Superintendent of Schools; Lisa Smith, Executive Director of Administrative Services; Gary Grimm, Transportation Supervisor/Operations Manager; Tina Heckman, High School Principal; Joseph O'Donnell, Junior High School Principal/Athletic Director; Hope Ann LoPresti, Brownville Glen Park Principal; David Ramie, Dexter Elementary Principal; Debra Bennett, District Clerk; Cindy Fusco, GBTA President; Members of the staff

REGULAR MEETING

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Mike Ward, and seconded by Sandra Young Klindt - Motion is approved 6-0.

1. Approval of Minutes:
 - December 8, 2014 - Regular Meeting

2. Approval of Buildings and Grounds requests:
 - JSHS new gymnasium - Boys Varsity Lacrosse - Sundays from 8 a.m. to 10 a.m. on January 11, 18, 25 and March 1, 2015 - Sundays from 10 a.m. to 12 noon on February 1, 8, 15 and 22, 2015 - pre-season lacrosse
 - JSHS weight room - Dexter Pop Warner Cheerleading - Sundays from 4 p.m. to 6:30 p.m. and Mondays from 6 p.m. to 8:30 p.m. - January 4, 2015 to April 30, 2015 - Youth cheerleading practice
 - JSHS auditorium - GB Performing Arts Booster Club - 5 p.m. to 10 p.m. - April 11, 2015 - Benefit concert to upgrade auditorium sound system - Admission \$10-\$15
 - DEX baseball/softball fields - Dexter Citizens Committee - Monday through Friday from 5:30 p.m. to 9 p.m. and Saturdays from 10 a.m. to 4 p.m. on April 13-July 31, 2015 - Summer Baseball/Softball Program
 - BGP baseball/softball fields - Dexter Citizens Committee - Monday through Friday from 5:30 p.m. to 9 p.m. and Saturdays from 10 a.m. to 4 p.m. on April 13-July 31, 2015 - Summer Baseball/Softball Program
 - JSHS turf field - Northern NY Academy - 7 a.m. to 6 p.m. on April 19, 2015 - Soccer Festival
 - JSHS baseball field - Dexter Citizens Committee - Monday through Friday from 5:30 p.m. to 9 p.m. and Saturdays from 10 a.m. to 4 p.m. on May 25-August 14, 2015 - Babe Ruth Baseball season games

3. Conferences and Workshops:
 - Kristi Bice - Business Officials Meeting TRS Overview - JLBOCES - December 19, 2014
 - Rebecca Flath - Business Officials Meeting TRS Overview JLBOCES - December 19, 2014
 - David Ramie - Teaching is the Core Workshop - JLBOCES - January 5, 2015
 - Joseph O'Donnell - Frontier League Meeting - JLBOCES - January 14, 2015
 - Kathaleen Beattie - Fundamentals of Functional Behavioral Assessments and Behavior Intervention Plan - JLBOCES - January 23, 2015
 - Kelly Cantwell - Fundamentals of Functional Behavioral Assessments and Behavior Intervention Plan - JLBOCES - January 23, 2015
 - Casey Nicol - Fundamentals of Functional Behavioral Assessments and Behavior Intervention Plan - JLBOCES - January 23, 2015
 - Jennifer Nelson - Science RAD - JLBOCES - January 30, 2015
 - Jessica Bower - Project Based Learning - JLBOCES - February 2,3,25 & 26, 2015
 - Lisa Smith - State Aid Planning Workshop - JLBOCES - March 3, 2015
 - Cammy J. Morrison - Regional Training for Multi-Hazard Emergency Planning in Schools - JLBOCES - March 12, 2015

4. Approval of Financial Reports: November
 - Appropriation Report - All Funds
 - Revenue Report - All Funds
 - Treasurer's Cash Reports
 - Claims Auditor Monthly Reports
 - General Fund Warrant "A"
 - Federal Fund Warrant "B"
 - Food Service Warrant "C"
 - Trust & Agency Warrant "T"
 - Extra-Curricular Activity Fund

REGULAR AGENDA

Other Discussion and Action

1. Public Comments - No requests at this time.

2. Ongoing Agenda Items:

1. Recommended Policy Updates: 2nd Reading/Adoption

- ❖ #1650 - *Submission of Questions and Propositions At the Annual Election and Special District Meetings*
- ❖ #5672 - *Information Security Breach and Notification*
- ❖ #7320 - *Alcohol, Tobacco, Drugs and Other Substances*
- ❖ #7530 - *Child Abuse and Maltreatment*
- ❖ #6460 - *Jury Duty*
- ❖ #7570 - *Supervision of Students*
- ❖ #7642 - *Extended School Year Services and/or Programs*
- ❖ #5530 - *Cash in School Buildings*

A motion for adoption of the above policies as presented was made by Brien Spooner and seconded by Jamie Lee with motion approved 6-0.

2. Academic Presentations:

- ❖ Grade 2 CKLA (Core Knowledge Language Arts): Mrs. LoPresti, Mr. Ramie, Mrs. Ahlheim, Mrs. Knight, Mrs. Pacini, Mrs. West and Mrs. Monroe
- ❖ Strategic Action Plan Update: Mrs. Heckman, Mr. O'Donnell, Mrs. LoPresti, Mr. Ramie, Mrs. Valentine

3. Board Information - 1st Quarter Marking Period Data

4. Board Information - Invitation from Jeff-Lewis School Boards Association Mid-Winter Dinner Meeting: "North Country Grant Initiatives: A Coordinative Effort" - Hilton Garden Inn - January 15, 2015

5. Board Discussion - Non-resident students - Discussion regarding this issue/policy is tabled.

6. Board Action - Approval of Committee on Special Education Reports
Motion for approval by Brien Spooner, seconded by Sandra Klindt, with motion approved 7-0.

ADMINISTRATIVE REPORTS - For information only

7. Operations Report
8. Jr. and Sr. High School Principal Reports
9. Elementary Principal Reports
10. Curriculum Coordinator Report
11. School Business Official Report
12. Superintendent Report

CORRESPONDENCE AND COMMUNICATIONS - For information only

13. Correspondence Log

ITEMS FOR NEXT MEETING Monday, February 9, 2015

14. Athletic budget for 2015-2016

RECOMMENDATIONS AND ACTION

15. Personnel Changes as listed:

A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Sandra Klindt, and seconded by Michael Ward. Motion is approved 6-0.

(A) Retirements:

(B) Resignations:

(C) Appointments including coaches:

Hannah C. Burrell - Substitute Teacher - \$85 per day certified - effective January 13, 2015

Ariel R. Gould - Substitute Teacher - \$75 per day - effective January 13, 2015

Danielle M. O'Dell - Substitute Teacher - \$75 per day - effective January 13, 2015

Leeann M. Roberts - Substitute Teacher - \$75 per day - effective January 13, 2015

Emily L. Ahlheim - Substitute Teacher - \$65 per day - effective January 13, 2015

Xufeng Pan - Substitute Teacher - \$65 per day - effective January 13, 2015

Miranda P. Smith - Substitute Teacher - \$65 per day and Substitute Aide - \$9.39 per hour - effective January 13, 2015

Justin Corbett - Substitute Bus Driver - \$14.06 per hour - effective January 13, 2015

16. Upon the recommendation of the Superintendent of Schools – WHEREAS, the Jefferson-Lewis BOCES on behalf of General Brown Central School District has promptly submitted to SED two sets of the following prospective employees fingerprints for employment and the signed Consent Form, along with a request for clearance. These employees have received FINAL CLEARANCE from SED:

- **Hannah C. (Marks) Burrell** - Substitute Teacher
- **Ariel Gould** - Substitute Teacher
- **Danielle O'Dell** - Substitute Teacher
- **Leeann M. Roberts** - Substitute Teacher
- **Emily L. Ahlheim** - Substitute Teacher
- **Xufeng Pan** - Substitute Teacher
- **Miranda P. Smith** - Substitute Teacher

Motion for approval by Daniel Dupee, seconded by Jamie Lee, with motion approved 7-0.

Executive Session:

A motion is requested to enter executive session for the discussion of the performance history of a particular individual. Motion for approval by Brien Spooner, seconded by Cathy Pitkin, with motion approved 7-0. Time entered: 6:41 p.m.

Mrs. Bennett was dismissed from the meeting at 6:42 p.m.

Return to Open Session:

A motion is requested to adjourn the executive session and reconvene the regular meeting.

Motion for approval by Daniel Dupee, seconded by Cathy Pitkin, with motion approved 7-0. Time adjourned: 7:52 p.m.

Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion for approval by Cathy Pitkin, seconded by Daniel Dupee, with motion approved 7-0. Time adjourned: 7:53 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated January 12, 2015



DRAFT

**GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING SCHEDULE
2015-2016**

(As approved by the Board of Education - __/__/__)

Board of Education meetings will be held in the **General Brown Room** of the JSHS unless otherwise stated.

Meeting Time 5:15 PM (Unless otherwise stated.)

All executive sessions will be held in the Conference Room of the District Office.

Wednesday - July 1	Annual Organizational Meeting followed by Regular Meeting - Time 8:00 AM
August 10	Regular Meeting
September 14	Regular Meeting
October 5	Regular Meeting
November 9	Regular Meeting
December 7	Regular Meeting
January 11	Regular Meeting
February 8	Regular Meeting
March 7	Regular Meeting
March 21	Regular Meeting
April 11	Regular Meeting
May 9	Annual Meeting / Budget Hearing followed by Regular Meeting
Tuesday - May 17	Budget Vote / Election - New Gymnasium JSHS - Noon to 9 PM
June 6	Regular Meeting

Special Meetings (If scheduled)	Purpose of the Meeting